



## MID-DEGREE PORTFOLIO CONFERENCE FORM

### ACTION ITEMS:

1. Please upload Portfolio package; portfolio and signed completed form to "Assignment" in Populi course PORCON-3000.
2. Save as a PDF with the file name:[YearTerm].[PORCON Form].[Your first name last name](ex: 2021SP.PORCON Form.Stu Learner).
3. Sign (e-signature) form.
4. The Office of the Registrar will obtain the necessary signatures.

Student's Name: \_\_\_\_\_

Student's Legal name (if different): \_\_\_\_\_

Program: \_\_\_\_\_

Advisor: \_\_\_\_\_

Faculty Representative: \_\_\_\_\_

Community Representative: \_\_\_\_\_

Organization/Affiliation: \_\_\_\_\_

Student Representative: \_\_\_\_\_

Additional guest (only by permission of the advisor): \_\_\_\_\_

Conference Date: \_\_\_\_\_ Time: \_\_\_\_\_

Notes about the portfolio conference are on record with the student's advisor. They are confidential and will be used with the student for advising purposes.

Additional comments:

Signature of Student: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of registrar: \_\_\_\_\_

Date: \_\_\_\_\_

**Please check Student Handbook for a detailed description of the Portfolio Conference.**